



January 2020

Job Title: Graduate or Consultant Sustainable Transport Planner

Term: Full time permanent

Salary: £20,000 - £30,000 (dependent upon experience)

Location: Horbury, Wakefield

Due to a growing client and project portfolio, TPS Transport Consultants Ltd (TPS) is seeking to recruit an enthusiastic individual to join our growing team in Wakefield as a Graduate or Consultant Sustainable Transport Planner. Whether as a new graduate, or as someone with up to 4 years' experience, we can offer the right individual an excellent opportunity to become an integral part of our dynamic team.

The role sits within the specialist Travel Plan / Sustainable Transport team within our business and would suit an individual keen to focus upon the delivery of sustainable transport related solutions.

For almost 20 years, TPS has been a leading provider of Travel Plan and Sustainable Transport related services within the UK. We deliver best practice support and solutions to a wide range of clients including developers, private businesses, business parks, universities and NHS Trusts. We work on projects ranging from small residential sites, through to some of the most high-profile developments within the UK, offering an opportunity for the right candidate to develop their skills across a diverse and exciting project portfolio

Whilst a portion of our work relates to new development, where the need for a Travel Plan has been secured through the planning process, we also provide a growing amount of support to businesses seeking to overcome a range of transport related challenges. On a daily basis we work with clients to provide solutions focused upon:

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Registered number: 05973261

- Minimising and managing parking demands;
- Reducing CO2 emissions;
- Recruiting and retaining high quality staff;
- Promoting transport options, through the delivery of engaging promotional materials and events;
- Improving health and wellbeing through increased use of 'active' travel options;
- Planning and managing business relocations.

Supporting our experienced team, frequent requirements will include:

- Preparation of Travel Plan reports for submission in support of planning applications;
- Preparing, undertaking, analysing and reporting upon travel surveys;
- Copywriting of content for inclusion in sustainable travel related marketing materials;
- Engaging with key stakeholders, including Local Authorities, to ensure that development related Travel Plan obligations are being fulfilled; and
- Preparation for and attendance at sustainable transport / commuter related events.

Opportunities may also arise to support colleagues working on wider Development Planning related services, including the preparation of Transport Assessment and Transport Statements.

To fit this role, you MUST have:

- A degree or HND in a relevant subject;
- An interest in sustainable travel, transport and development planning;
- Excellent report writing, other written and numerical presentation skills;
- Good communication skills, and a confidence to engage with a target audience;
- Good organisation and prioritisation skills; and
- A desire to work in a small consultancy environment with the opportunity to be involved in the shape of the business in the future.

Desirable Skills / Experience:

The following skills, though not essential, would be advantageous to the role:

- Experience in the transport planning industry or other relevant field;
- Previous experience of inputting to the preparation of Travel Plans, Transport Statements and Transport Assessments;
- Previous experience of undertaking survey work;
- Previous experience of engaging with a target audience, face to face.

Skills and personal qualities:

As a minimum we would expect you to have:

- Strong IT skills, including the use of Microsoft Office products;
- Confidence to present ideas to colleagues;
- Excellent attention to detail;
- The ability to balance work on several projects;
- Good team working skills;
- Flexibility;
- A very good understanding of the English language, grammar and spelling; and
- An appreciation of the competitive business environment in which we work.

Further Information

This is an exciting opportunity for anyone with a desire to develop their skills and experience within one of the UKs leading providers of sustainable transport related solutions. We would welcome the opportunity to explain more about our business, our team and the projects we work on to interested candidates.

Should you wish to talk through the opportunity further, please call our Managing Director, John Hacker, on 01924 664638, or drop an email over to john.hacker@tpsconsultants.co.uk.

Further information about our business can also be found on our website @ www.tpsconsultants.co.uk

Applications

Applications should be submitted by email to john.hacker@tpsconsultants.co.uk before close of business on Friday 29th January.

Applicants should send their full CV, along with a covering letter which clearly sets out why you see yourself as being suitable to the role in question.