

Job Title: Senior / Principal / Associate Development Planner

Term: Full time permanent

Salary: £(dependent upon experience)

Working Hours: Full Time, 37.5 hours / week

Location: Horbury, Wakefield (principally office-based)

Established over 20 years ago, TPS is a leading Transport Planning Consultancy, with a specialism in sustainable transport solutions.

We are seeking to make a senior appointment to our Development Planning team, based in Wakefield, to help manage and deliver our growing portfolio of clients and projects and to play a key role in our 10-year plan for growth; an exciting and unique opportunity for the right candidate to help shape the future of the business.

As an experienced Development Planner, you will be able to demonstrate your knowledge and understanding of current and emerging land use and transport policies and have the ability to manage the preparation of high-quality technical documents, produced in support of development proposals, including:

- Transport Assessments / Statements;
- Travel Plans;
- Access Feasibility Assessments.

The role will require you to take responsibility (at a level appropriate to your role) for project delivery, team management and business development. There is an expectation that you will play a pro-active role in client management, both developing existing relationships and identifying new opportunities, as well as the mentoring and support of more junior colleagues. A positive attitude and enthusiasm to deliver work to a high standard is a must.

Key responsibilities will include, but not be limited to:

- Confidently leading on all technical aspects of Development Planning projects, with support as necessary, from inception through to the conclusion of the project;
- Managing your own time and that of others across multiple projects, in terms of agreed timescales and quality standards, with impeccable attention to detail;
- Taking a pro-active approach to work-winning, business development and client engagement / management;
- Managing project finances, from preparing fee proposals to ensuring work is delivered within scope and agreed budgets, as well as inputting to the invoicing process.

The ideal candidate will have:

- 8+ years of Development Planning experience in a consultancy role, including use of:
 - TRICS
 - Junctions and LinSig modelling software
 - TEMPro
 - AutoCAD / Autotrack
- A demonstrable track record of preparing high-quality Transport Assessments for a wide range of development types in both the public and private sector;
- Excellent report writing, other written and numeracy skills;
- Excellent communication skills, and a confidence to engage with other team members, clients and key stakeholders (including local highway / planning authorities);
- Excellent organisation and task prioritisation skills, with an ability to manage competing deadlines and work as part of a team to turn projects around in a timely manner;
- Demonstrable financial awareness, including extensive experience of preparing fee proposals and managing project budgets;
- An aptitude to act as a mentor to help develop more junior colleagues and support their career aspirations;
- A desire to work in an SME consultancy environment, with the opportunity to be involved in the shape of the business in the future;

Desirable skills:

Experience of the following are desirable, but not essential:

- Preparing Construction Traffic Management Plans
- Preliminary Highway Design
- Strategic capacity modelling (e.g. TRANSYT)

Employee Benefits

We offer an excellent range of employee benefits, including:

- 25 days annual leave (plus 3 additional days between Christmas and New Year).
- Formal Time Off in Lieu Policy.
- Flexible working hours (around core hours of 1000 – 1500).
- Option to work from home / remotely 1 day a week.
- Structured training and development programme, with an annual time allowance for courses / in-house mentoring.
- Annual pay review.
- Profit-share bonus scheme.
- Funded social events.
- Cycle to Work scheme.
- Childcare voucher scheme.

Further Information

Further information about our business can also be found on our website: www.tpsconsultants.co.uk

Should you wish to talk through the opportunity further, we would be more than happy to have an informal chat. Please contact Georgina Stares – Georgina.stares@tpsconsultants.co.uk or 07739 322130.

Applications

Applications should be submitted by email to georgina.stares@tpsconsultants.co.uk. Applicants should send their full CV, along with a covering letter which clearly sets out why you see yourself as being suitable for the role.